



South County Pre-K Co-Op

Job Title:	Pre-K Teacher	Job Category:	Early Childhood Education
Location:	3789 Queen Anne Bridge Rd Davidsonville, MD 21035	Travel Required:	None
Level/Salary Range:	To be discussed	Position Type:	Part-time
Contact Person:	SCPC President	Contact Email:	southcountyprek@gmail.com
Applications Accepted By:			
EMAIL: southcountyprek@gmail.com Subject Line: SCPC Teacher Application		MAIL: South County Pre-K Co-Op P.O Box 160 Davidsonville, MD 21035	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>To act as the lead Teacher for all classes and act as Director for all MSDE/OCC licensing requirements. Example responsibilities include:</p> <ul style="list-style-type: none"> • Planning, preparing, and conducting the individual pre-k classes' curriculum • Planning activities, field trips, and in-school educational programs • Creating monthly calendars for distribution to the families • Preparing and distributing progress reports for all students • Arranging Parent / Teacher conferences and other communication with parents • Communicating and working closely with the school's President, Board of Directors and Teacher Aides • Attending Board Meetings, Open Houses, Workshops, and various other school-related events during the school year <p>The Teacher will be allowed the following benefits:</p> <ul style="list-style-type: none"> • Leave with Pay; seven days of sick and emergency leave per school year • Compensatory Leave; five days of personal/professional leave per school year • Holidays; school closings for all holidays that are generally observed by the Anne Arundel County Public School System <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>Bachelors (or above) degree in Early Childhood Education with Maryland State Certification At least two years of experience in early childhood education Participated in current first-aid and CPR training Shall be required to take a minimum of six hours of early childhood education workshops each year</p> <p>EXPECTED HOURS:</p> <p>Annual school year, to include August through May Monday – Friday, 8:30am to 12:00pm</p>			
Received By:		Date:	